

機構名稱 Name of Organisation: _____

計劃名稱 Title of Project: _____

請在一個工作表內提供整個計劃的預算。
Please provide the budget of the whole project in one worksheet.

預計收入 Estimated Income	
項目 Item	總額 (元) Total Amount (\$)
(A) 擬向本資助計劃申請的撥款額 Amount of funding applied for under this Scheme	
(B) 獲資助機構承擔的費用(如適用) Contribution from your organisation (if applicable)	
(C) 參加者繳付的費用(如適用) Participants' fees (if applicable)	
(D) 贊助和捐贈(如適用) Sponsorship and donation (if applicable) (請列明贊助或捐贈者的名稱及聯絡方法 Please provide the name and contact information of the sponsor(s)/donor(s))	
(E) 其他(如適用) Others (if applicable)	
總額 Total (A) + (B) + (C) + (D) + (E)	0.0

預計支出 Estimated Expenditure					此欄由兒童事務委員會填寫 For official use only			
項目 Item	單價 (元) Unit price (\$)	數量 No. of units	款額 (元) Amount (\$)	擬向本資助計劃申請的撥款額 (元) Amount of funding applied for under this Scheme (\$)	核准撥款額(元) Approved funding amount (\$)	項目總額 (元) Item Total (\$)	佔核准撥款總額的百分比 % of Total Approved Funding Amount (TAFA)	備註 Remarks
1. Publicity (maximum: 10% of TAFA) <i>e.g. Poster (Activity 1)</i>						0.0	0.0%	
1.1			0.0	0.0	0.0			
1.2			0.0	0.0	0.0			
2. Printed items (maximum: \$13,000) <i>e.g. Notes (Activity 1)</i>						0.0	0.0%	
2.1			0.0	0.0	0.0			
2.2			0.0	0.0	0.0			
3. Hire of stage, backdrop, equipment and decoration (maximum: \$20,000) <i>e.g. Hire of stage (Activity 1)</i>						0.0	0.0%	
3.1			0.0	0.0	0.0			
3.2			0.0	0.0	0.0			
4. Exhibition board (maximum: \$5,000) <i>e.g. Exhibition board (Activity 1)</i>						0.0	0.0%	
4.1			0.0	0.0	0.0			
4.2			0.0	0.0	0.0			
5. Booth (maximum: \$6,000) <i>e.g. Booth (Activity 1)</i>						0.0	0.0%	
5.1			0.0	0.0	0.0			
5.2			0.0	0.0	0.0			
6. Beverages and light refreshments (maximum: 10% of TAFA) <i>e.g. Refreshment for performers (Activity 1)</i>						0.0	0.0%	
6.1			0.0	0.0	0.0			
6.2			0.0	0.0	0.0			
7. Light meals (including beverages) (maximum: 10% of TAFA) <i>e.g. Light meals for performers (Activity 1)</i>						0.0	0.0%	
7.1			0.0	0.0	0.0			
7.2			0.0	0.0	0.0			

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項目 Item	單價 (元) Unit price (\$)	數量 No. of units	款額 (元) Amount (\$)	擬向本資助計劃申請的撥款額 (元) Amount of funding applied for under this Scheme (\$)	核准撥款額(元) Approved funding amount (\$)	項目總額 (元) Item Total (\$)	佔核准撥款總額的百分比 % of Total Approved Funding Amount (TAFA)	備註 Remarks
8. Small gifts for participants (maximum: \$5,000)						0.0	0.0%	
<i>e.g. Ballpen for participants (Activity 1)</i>								
8.1			0.0	0.0	0.0			
8.2			0.0	0.0	0.0			
9. Photos and video recording (maximum: \$1,000)						0.0	0.0%	
<i>e.g. Video recording (Activity 1)</i>								
9.1			0.0	0.0	0.0			
9.2			0.0	0.0	0.0			
10. Project staff (maximum: 20% of TAFA)						0.0	0.0%	
10.1			0.0	0.0	0.0			
10.2			0.0	0.0	0.0			
11. Audit fee * (maximum: 2% of TAFA)					0.0	0.0	0.0%	
12. Administrative expenses (maximum: 10% of TAFA)					0.0	0.0	0.0%	
13. Contingency (maximum: 5% of TAFA)					0.0	0.0	0.0%	
Other expenditure items								
14. Activity 1:						0.0	0.0%	
14.1			0.0	0.0	0.0			
14.2			0.0	0.0	0.0			
14.3			0.0	0.0	0.0			
15. Activity 2:						0.0	0.0%	
15.1			0.0	0.0	0.0			
15.2			0.0	0.0	0.0			
15.3			0.0	0.0	0.0			
總數 Total			0.0	0.0	0.0	0.0	0.0%	

* For projects with total approved funding amount exceeding \$100,000